

Selecting the transfer/distribution method

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1. Processing method

1. Transfer in the Financial accounting (FI) document

2. Process using the Controlling (CO) cycle

1) Periodic reposting

Allocate the amount incurred to the sender using the same cost element as the incurred cost element.

The negative amount (debit amount) is posted to the sender, whereas the debit is posted to the receiver

2) Transfer

Allocate the amount incurred to the sender using the same cost element as the incurred cost element.

The credit is posted to the sender, whereas the debit is posted to the receiver

3) Distribution

Allocate the amount incurred to the sender using a secondary cost element.

2. For Each processing method

1. Transfer in the Financial accounting (FI) document

Check the actual value in the cost center report to determine the amount incurred.

Register the amount in the Financial accounting (FI) document with the cost center specified to create a transfer document.

Although this is the most simple and transparent way of transfer/distribution, it may not be desirable in terms of efficient paperwork and workload.

2. Process using the Controlling (CO) cycle

If all conditions listed below are met, execute the process using method 2.

1. Both the sender and receiver have the same company code and the same business area
2. The actual values are transferred/distributed
3. Either the amount to be distributed to the receiver is fixed or it is registered using a statistical value (statistical key figure) every time the process is executed
4. Only the amount is transferred to the receiver

3. The difference among each Cycle in Controlling (CO)

- **Example of allocating the Labor costs 5,000 yen and Electrical costs 3,000 yen incurred in cost center A to cost center X**

1) Periodic reposting

Distribute the generated amount upon sender using the same Cost element as the original Cost element
Sender's debit amount is deducted, and debit posting is made for Receiver side

Cost Center A	Sender		Cost Center A	Sender		Cost Center X	Receiver
Labor cost	+5,000			0		Labor cost	+5,000
Electric power cost	+3,000					Electric power cost	+3,000
[Debit]	+8,000		[Debit]	0		[Debit]	+8,000
	0			0			0
[Credit]	0		[Credit]	0		[Credit]	0
Total balance	+8,000		Total balance	0		Total balance	+8,000

3. The difference among each Cycle in Controlling (CO)

2) Transfer

Distribute the generated amount upon sender using the same Cost element as the original Cost element
Credit posting is made for Sender side, Debit posting is made for Receiver side

Cost Center A	Sender		Cost Center A	Sender		Cost Center X	Receiver
Labor cost	+5,000		Labor cost	+5,000		Labor cost	+5,000
Electric power cost	+3,000		Electric power cost	+3,000		Electric power cost	+3,000
[Debit]	+8,000		[Debit]	+8,000		[Debit]	+8,000
	0			0			0
[Credit]	0		[Credit]	-8,000		[Credit]	0
Total balance	+8,000		Total balance	0		Total balance	+8,000

3. The difference among each Cycle in Controlling (CO)

3) Distribution

Distribute the amount generated from Sender side using secondary cost element
("Direct cost" mentioned in the chart is meant for secondary cost element)

Cost Center A	Sender		Cost Center A	Sender		Cost Center X	Receiver
Labor cost	+5,000			+5,000			
Electric power cost	+3,000			+3,000		Direct cost	+8,000
[Debit]	+8,000		[Debit]	+8,000		[Debit]	+8,000
	0		Direct cost	-8,000			0
[Credit]	0		[Credit]	-8,000		[Credit]	0
Total balance	+8,000		Total balance	0		Total balance	+8,000

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